

SCIOTO COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

POLICY 2.22 FEES FOR SERVICES TO ELIGIBLE INDIVIDUALS

(Ref.: ORC 5126.045 Fees for Service)

I. Purpose/Philosophy

This policy is adopted by the Board to demonstrate fiscal responsibility and to give individuals served and their families' encouragement and guidance in utilizing all other available resources before accessing county tax levy dollars for needed services and supports. With limited funding to serve new people, existing resources will have to be maximized to meet the needs of all individuals and families eligible for our services.

II. Definitions

- A. Administration –Designated employees of the Scioto County Developmental Disabilities agency
- B. Board – The agency's seven-member oversight body
- C. Eligible person –a person eligible to receive services from Scioto County Developmental Disabilities
- D. Third party payers –entities that have resources that will pay for services outside public funds such as, but not limited to: private insurance, private pay by individuals or families, etc.

III. Policy

- A. The Administration will make reasonable efforts to identify third party payers who may be available to provide payment for services provided to eligible persons by the agency and to collect payment from such third party payers.
- B. The Administration will seek reimbursement from third party payers for children and adults, whether or not Medicaid eligible, for services which are included in the individual child's Individualized Education Plan (IEP) or an adult's Individual Service Plan (ISP) or as needed per policy or procedure.
- C. The rate structure will mirror the reimbursement rates for the same services available through the HCBS waiver.
- D. Determinations of third party payers which may be available for coverage of services provided by the Agency should be made at initial enrollment

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and reviewed at least annually at the eligible person's service planning meeting and/or any other time as required by policy or procedure.

- E. All eligible persons or their families are responsible to notify the Administration of any change in third party payers.
- F. The Administration will make reasonable efforts to seek reimbursement if the Administration submits claims to the third party payers identified as available to the eligible person in accordance with procedures adopted by such payers. If the claim is denied, an appeal is not required if the Administration determines that there is not reasonable chance of success if the appeal were to be filed.
- G. The Superintendent may waive any requirement of this policy for a period of up to one hundred eighty (180) days for any individual determined by the Superintendent to be in emergency need of service.
- H. State and federal laws and rules shall take precedence over any contrary provisions of this policy.